UK Applicants’ Checklist:

- Sign AA student/parent agreement
- Set appointment with university counselors to update student folder with information needed to start with university applications
- Early Admission students and scholarship seekers MUST set an appointment as early as possible to meet deadlines
- Decide on major(s) with university counselors
- Create a list of universities that you plan to apply to and discuss options with university counselors.
- Create a “UCAS” account. Use AA email address. E-mail your counselor and yourself the username and password.
- Write your personal statement. Allow time for the university counseling office to edit it. University counselors will offer you guidance on how personal statements should be written.
- Pre-med students must sign up for UKCAT. Deadline is September 21. Last testing date is October 5.
- UCAS application deadline is Jan 15
- Art and Design UCAS deadline is March 24
- Sign up for IELTS though the British Council. Forward official copy of results to the UCD office.
- Fill out two student/teacher recommendation forms (found in UCD) and have them approved by university counselors.
- After university counselors’ approval, kindly pass along recommendation forms to two teachers for recommendation letters and follow up with them
- Meet with university counselors weekly
- Hand in your certificates (MUN, ICDL, Student Council, Sports, Internships)
- Passport photocopy (Write your name as it is written in your passport for all applications)
- Passport photos
- Have your college essay edited by university counselors
- Some universities will require additional written documents
- University counselors will write up recommendation letters
- Meet deadlines at least two weeks in advance
- Prepare packages with university counselors
- Double check, edit and follow up on all documents with university counselors regularly